

River City Produce Company, Inc.

1616 S. Laredo Street San Antonio, TX 78207 Telephone: (210) 271-0164 Fax: (210) 271-7230



DATE: _____



EMPLOYMENT APPLICATION

Please print clearly

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

CELL PHONE# _____ HOME PHONE# _____

EMAIL ADDRESS: _____ DESIRED PAY \$ _____

POSITION APPLYING FOR:

Order selector Forklift Operator Repacker Processing

Truck unloader Sales Accounting / Billing

Delivery Driver – Class C - NON CDL Clerical

SHIFT AVAILABLE TO WORK – check all that apply:

Early Morning Shift

1:00 AM _____
3:00 AM _____

Day Shift

5:00 AM _____
7:00 AM _____
9:00 AM _____

Evening Shift 12:00 NOON _____

Graveyard Shift 10:00 PM _____

SPECIAL SKILLS or TRAINING (please check all that apply):

Pallet Jack _____ Forklift _____ Computer data entry _____
Bilingual verbal skills (English/Spanish) _____ Supervisory experience _____
Drive manual transmission trucks _____
Other _____

HOW DID YOU HEAR ABOUT OUR COMPANY?

TWC _____ Craigslist _____ Company website _____ Friend _____
River City employee _____ Provide Name _____ Other _____

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IF YOU ARE HIRED YOU WILL BE REQUIRED TO PROVIDE PROOF THAT YOU ARE LEGALLY PERMITTED TO WORK IN THE UNITED STATES OR THAT YOU ARE A UNITED STATES CITIZEN.

Have you ever worked for River City Produce Company before? Yes No
When? _____

Do you have a friend or relative that works at River City Produce? If yes, please provide name:

During the last 15 years, have you ever been convicted of, or have you pled guilty or no contest to, any felony charge of any kind? Yes No

Have you been charged with any misdemeanor(s) within the past 15 years? Yes No

If your answer is "Yes", provide a detail explanation of the nature of the offense, name and location of court and disposition of the case(s) on the back of this page. A conviction may not disqualify you, but a false statement and omission of information will. NOTE: Some positions may require additional information related to the convictions of misdemeanors.

PHYSICAL REQUIREMENTS FOR WAREHOUSE & DRIVER POSITIONS:

- Must read and write English – unless specified on job description
- Able to lift 50-75 lbs. without assistance
- Able to work in cold environment (at least 56°F)
- Able to stand on feet for at least 8-10 hours at a time
- Able to bend, reach and lift with limited restriction
- Able to interact with other team members within a warehouse environment
- Drivers must be able to interact with and provide exceptional customer service to River City Produce customers
- Drivers must have at least 1 year on the road experience

ARE YOU ABLE TO MEET THE PHYSICAL REQUIREMENTS AS STATED ABOVE? Yes No

Education

Enter Highest Grade Completed (online applicants only)

CIRCLE HIGHEST GRADE COMPLETED: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16

NAME OF LAST SCHOOL ATTENDED: _____

CITY/STATE: _____

THE LAST YEAR YOU ATTENDED SCHOOL: 19____ 20____

DO YOU SPEAK ENGLISH? **READ ENGLISH?** **WRITE ENGLISH?**

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Previous Work Experience

**BEGIN WITH MOST RECENT EMPLOYER – PROVIDE LAST 10 YEARS OF EMPLOYMENT -
USE BACK OF APPLICATION IF MORE ROOM IS NEEDED**

COMPANY NAME	CITY / STATE
TELEPHONE	SUPERVISOR'S NAME
POSITION	
JOB DUTIES	
REASON/S FOR LEAVING	
DATES EMPLOYED: FROM: MONTH _____ YEAR _____ TO MONTH _____ YEAR _____	
SALARY / WAGES: STARTING PAY: \$ _____ PER _____ ENDING PAY: \$ _____ PER _____	
COMPANY NAME	CITY / STATE
TELEPHONE	SUPERVISOR'S NAME
POSITION	
JOB DUTIES	
REASON/S FOR LEAVING	
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7/8/2013

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RELEASE FORM TO OBTAIN A CONSUMER BACKGROUND REPORT

By signing the release below, I hereby authorize River City Produce to contact any and all corporations, former employers, credit agencies, educational institutions, law enforcement agencies, city, state, county, and federal courts and military services to release information about my background including, but not limited to, information about employment, education, consumer credit history, driving record, criminal record and general public records history.

I release from all liability all persons, companies and schools that supply such information. I indemnify River City Produce against any liability which may result from making such requests. This release shall remain in effect for the length of my employment, if hired. I understand that I may request a copy of the consumer report and a written description of my rights under the Fair Credit Reporting Act (FCRA), 15 U.S.C. § et seq., the Americans with Disabilities Act and all applicable federal, state, and local laws.

Below are agencies used to obtain employment, education, consumer credit history, driving records, criminal records and general public records historical data. One or more agency may be used.

Texas Department of Public Safety
Crime Records Service
CJIS Field Representatives
P.O. Box 4143
Austin, Texas 78765
Phone: (512) 424-2478
Email: afis_cjis@dps.texas.gov

✉ webinfo@publicdata.com ✉
www.publicdata.com
1-877-762-6266

San Antonio Retail Merchants Association
1801 Broadway, San Antonio, TX 78215
1-800-955-5238

Applicant Name – include all names used: _____

Applicant Signature: _____

Date of signature: _____

Applicant Social Security Number: _____

Applicant Date of Birth: _____
(month, day, year)

Date degree received, if applicable: _____

Driver's license # and state issued: _____

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APPLICANT'S STATEMENT (READ CAREFULLY BEFORE SIGNING)

River City Produce is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, age, disability or any other characteristic protected by law.

I acknowledge that all of the information provided by me in this application is true and complete, and I understand that any misstatement, falsification, or omission of information in this application, in my resume or other attached documents and any other supplemental information provided by me is grounds for refusal to hire, or if hired, termination regardless of when found. I agree that if I am hired to work for River City Produce Company, Inc., I agree to submit to any job-related medical exams or drug tests that may be required according the job description and position for which I was hired.

I further acknowledge that if I am employed, my employment will be at-will, and may be terminated with or without cause at any time by me or by the employer. I understand that my employment relationship with River City Produce Company, Inc. may be modified at any time without notice or cause and based on the needs of the organization, the following may be made mandatory: overtime, a rotating work schedule, or a change in the hours worked on a daily basis. I also understand that this employment application in no way constitutes an employment contract or agreement. I agree to conform to the rules and regulations of River City Produce Company, Inc. and also agree that my employment and compensation can be modified or terminated with our without cause, and with or without notice, at any time, at the option of either River City Produce Company, Inc. or myself. I further understand that although my employment is at-will, only the President of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to foregoing, either prior to commencement of employment or after I have been employed. If terminated, River City Produce Company, Inc. is only liable for wages or salary earned as of the hours worked and/or the date of termination.

I have read and understand the above Applicant's Statement.

Applicant Signature: _____ Date: _____

Note: Some Versions of Acrobat will not allow you to email direct from Acrobat, you may have to save the application to your computer and then you need to email application to hr@rivercityproduce.com